

NEED HELP? - USER GUIDE

MUDD-26

For **HELP** during academic classes, Mon.- Fri. 8am - 9pm

call 410-516-6699

For all other events, support is only available if scheduled in advance

For all Facilities related needs, please contact Plant Operations at 6-8063 or submit a work request at <http://www.fm.jhu.edu>

1. TURN THE SYSTEM ON

Press the screen to start

If the panel is blank and you do not see the JHU start page, press the screen to activate it.

2. SELECT AN INPUT

Press the source you wish to display:

BluRay, Built-in Computer, Document Camera, Cable Cubby 1 or 2

3. SELECT DISPLAYS

Select the displays on which you wish the source to show :

Right , Center, Left and/or All Displays

Also if you wish to route audio , select Speakers. Then press Route button.

Repeat steps 2 & 3 if you wish to route another source to other displays

- ◆ For laptops the optimum resolution is **1920x1080**.
- ◆ **PROJECTOR MUTE**— Use to mute the projector for times when you do not wish to project your source.
- ◆ **MUTE**—Use to mute either the microphone or input volume.
- ◆ **HELP**— During regular support hours, please call 410-516-6699, if you need additional

4. TURN THE SYSTEM OFF

When you are finished, please press the Exit System button to turn off the system. It will ask you if you are sure you are ready. If you are, press YES. If you wish to continue using the system, press NO.

Be sure that you have ejected any media you may have used and take with you your laptop/accessories.

The technology in this room is supported by Classroom/Audiovisual Technology Support.

We welcome your ideas. Please contact us at classrooms.johnshopkins.edu/assiste