

# NEED HELP? - USER GUIDE

Scan code for more info

MERGENTHALER-111

For **HELP** during academic classes, Mon.- Fri. 8am - 8pm

call 410-516-6699

For all other events, support is only available if scheduled in advance by calling 410-516-8303 For all Facilities related needs, please contact Plant Operations at 6-8063 or submit a work request at <a href="http://www.fm.jhu.edu">http://www.fm.jhu.edu</a>

#### 1. TURN THE SYSTEM ON

Press the ON button to power up the system and turn on the projector.

The button will flash while the projector is warming up. The button will remain steadily lit when the projector is ready to use.

### 2. SELECT AN INPUT

Press the source button of the input you wish to use : PC, Laptop, DVD/VCR or Doc Cam (document camera)

Use the volume knob to control the program volume level.



## 3. Use equipment

For laptops the optimum resolution is **1024x768**.

For more in depth instruction on using the system scan the QR code above or head to http://www.jhu.edu/classrooms

**HELP**— During regular support hours, please call 410-516-6699, if you need additional assistance

#### 4. TURN THE SYSTEM OFF

When you are finished, please press the OFF button to turn off the system and projector. The button will flash while the projector is powering down. You will not be able to turn the projector back on during this cycle.

Be sure that you have ejected any media you may have used and take with you your laptop/ accessories.